

No. 229

SECTION: Pupils

# CATASAUQUA AREA

TITLE: Solicitation of Funds By  
or From Students

# SCHOOL DISTRICT

ADOPTED: June 12, 2002  
REVISED: November 10, 2005  
REVISED: November 9, 2009  
REVISED: June 22, 2010

<b>#229 – Solicitation of Funds By or From Students</b>		1
<b>Purpose</b>	The Board acknowledges that the solicitation and collection of funds and/or property by and from students must be limited since compulsory attendance laws make the student a captive donor and since such solicitation may disrupt the program of the schools.	2
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<b>Scope</b>	This policy governs solicitations and collections of funds or property by schools, groups within the school, or school organizations, or by students on behalf of schools, groups within the school, or school organizations, whenever conducted (including during school, after-hours, weekends, holidays, and summer vacation) and whether on or off school property, and all solicitations and collections of funds or property from students on school property (except school facilities being used by the public under Policy #708) or at school-sponsored events or activities, including both donations and sales of tickets, papers, advertising or any other goods or services. In the remainder of this policy, the term “solicitation” shall mean any solicitation or collection described in the preceding sentence.	4
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<b>Restrictions</b>	All solicitations shall contribute to the educational and/or extra-curricular experiences of students in the Catasauqua Area School District, which include but are not limited to experiences in charitable or service projects. The Board prohibits any solicitation by a student for personal benefit.  All solicitations must be sponsored by and conducted under the responsibility of:  1. a school, a group within a school, or a school organization; or  2. an approved outside organization which is conducting a solicitation whose net proceeds are to be used for the benefit of the District, a school, a group within a school, or a school organization (such as a parent-teacher organization or a sports or music booster organization).	11
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<b>Procedures</b>	<p><b>#229 – Solicitation of Funds By or From Students – Page 2</b></p> <p>The Board prohibits any requirement that any student must pay any sum of money, provide any thing of value, or make any donation, in order to participate in any activity or privilege on school property during the school day. This prohibition includes, without being limited to, any requirement to pay money or donate an item in order to participate in a dance or watch a movie at school during the school day, and any requirement to pay money or donate an item in order to be granted a relaxed dress code or other privileges.</p> <p>Any exception to this policy must be approved by action of the Board of School Directors.</p> <p>1. No solicitation may be conducted:</p> <p style="padding-left: 40px;">a. by any school or group within a school without the prior written permission of the principal of the school;</p> <p style="padding-left: 40px;">b. by any school organization without the prior written permission of the principal of the school at which the organization is based;</p> <p style="padding-left: 40px;">c. by any outside organization without the prior written permission of the principal of the school which is to be most greatly benefited by the solicitation; and</p> <p style="padding-left: 40px;">d. in any school building or on school grounds without the prior written permission of the principal of that school.</p> <p>2. Permission of the principal may be obtained by submitting the Solicitation Permission Form (obtained from the school office) a minimum of two weeks before any advertising, soliciting, or collecting takes place. The principal may waive the two week requirement in compelling circumstances. The principal may impose such reasonable restrictions and requirements on any solicitation as he/she deems appropriate, and the principal may, from time to time, establish general rules for solicitations.</p> <p>3. Before approving any solicitation, the principal shall require full justification of the need and purpose of the solicitation and an explanation of the manner in which the solicitation will be conducted and the proceeds will be disbursed. In exercising his/her discretion to grant or withhold permission for any solicitation, the principal shall consider:</p> <p style="padding-left: 40px;">a. the benefit of the solicitation to the educational and extra-curricular experiences of students;</p>	<p>1</p> <p>2</p> <p>3</p> <p>4</p> <p>5</p> <p>6</p> <p>7</p> <p>8</p> <p>9</p> <p>10</p> <p>11</p> <p>12</p> <p>13</p> <p>14</p> <p>15</p> <p>16</p> <p>17</p> <p>18</p> <p>19</p> <p>20</p> <p>21</p> <p>22</p> <p>23</p> <p>24</p> <p>25</p> <p>26</p> <p>27</p> <p>28</p> <p>29</p> <p>30</p> <p>31</p> <p>32</p> <p>33</p> <p>34</p> <p>35</p> <p>36</p> <p>37</p> <p>38</p> <p>39</p> <p>40</p> <p>41</p> <p>41</p> <p>43</p> <p>44</p> <p>45</p> <p>46</p> <p>47</p> <p>48</p>
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**#229 – Solicitation of Funds By or From Students – Page 3**

b. the demands upon the school community and interference with normal activities;

c. the nature and timing of other solicitations, so as to avoid excessive overlapping of solicitation activity and to keep solicitation activities to a reasonable limit;

d. past experience with the organization sponsoring the solicitation and with the type of solicitation proposed;

e. the requirements of this policy and other conditions and directives from the Superintendent; and

f. such other reasonable factors as the principal may deem relevant.

4. In the case of solicitations sponsored by a school, a group within a school, or a school organization, all money received from the solicitation shall be promptly placed on deposit in the school's or organization's internal funds account and shall be disbursed in accordance with School District policy and state law. In the case of solicitations sponsored by an approved outside organization, the organization shall provide the approving principal with an accounting of the receipts and disbursements related to the solicitation in such form and by such time as is acceptable to the principal.

5. The principal shall distribute this policy and the rules which implement it to each organization granted permission to conduct a solicitation.

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