PURPOSE

The educational interests of the pupil and of society require the collection, retention, and use of information about individual pupils and groups of pupils. It is the intent of this district to protect the right of each of its students against an unwarranted invasion of privacy in the area of student records. The primary purpose of pupil record keeping shall be the educational welfare and advancement of the pupil. **This policy is subject to all requirements set forth in Policy 207.1 and Federal and State laws and regulations.**

AUTHORITY

The Catasauqua Area School District recognizes the need to protect the confidentiality of personally identifiable information in the education records of exceptional students. This policy has been prepared to insure the privacy rights of both parents and the exceptional student in the security, collection, maintenance, release, and destruction of student school records.

The Catasauqua Area School District Board of School Directors has the primary responsibility for the security, collection, maintenance, release, and destruction of student’s school records. Only records mandated by the Commonwealth of Pennsylvania, Federal government, or specifically permitted by this board may be compiled.

The Board directs the Superintendent to develop a comprehensive set of guidelines for the security, maintenance, collection, release, and destruction of school records for exceptional students.