

SECTION: Local Board Procedures

TITLE: Functions

ADOPTED: September 14, 1998

REVISED: November 10, 2005

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CATASAUQUA AREA SCHOOL DISTRICT

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	Section 1 – <u>Legislative</u>	3
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SC 301, 407, 510, 511	The Board shall exercise its rule-making power by adopting procedures and policies for the organization and operation of the school district. Those procedures and policies may be adopted, amended or repealed at any meeting of the Board, provided the proposed adoption, amendment or repeal shall have been proposed at a previous Board meeting and, once proposed, shall have remained on the agenda as old business of each succeeding board meeting until approved or rejected.	5 6 7 8 9 10
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SC 508	The Board may suspend a procedure or policy, provided the suspension does not conflict with legal requirements, and such suspension shall be effective until the next meeting of the Board unless an earlier time is specified in the motion to suspend.	12 13 14
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	Procedures of the Board shall be adopted, amended, or repealed by a majority vote of the full Board. Policies shall be adopted, amended or repealed by a majority vote of the full Board.	16 17 18 19
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SC 422, 508	The adoption, modification, repeal or suspension of a Board procedure or policy shall be recorded in the minutes of the Board. All current policies shall be printed in the Board policy manual.	21 22 23
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	Section 2 – <u>Executive</u>	25
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	The Board shall exercise its executive power by the appointment of a district Superintendent who shall enforce the statutes of the Commonwealth, the rules of the State Board of Education and the policies of the Board of School Directors.	27 28 29
SC 1001	The Superintendent shall have a seat on the Board and all committees of the Board, and the right to speak on all matters before the Board, but not to vote.	30 31
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SC 1081	The Superintendent may prepare guidelines for the administration of the school district, which are consistent with statutes or regulations of the State Board and are dictated by the policies of this Board. These guidelines, when issued, shall be binding on the employees of this district and the students in the schools of this district. The Superintendent will ensure the Board is informed of all guidelines.	33 34 35 36 37
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The Superintendent shall be delegated the authority to take necessary action in circumstances not provided for in Board policy, provided that such action shall be reported to the Board at the meeting next following such action.

Section 3 – Review

**SC 510,
1126 et seq**

The Board of School Directors may assume jurisdiction over controversies or disputes arising within this school district and concerning any matter over which the Board has authority granted by statute or where the Board has retained jurisdiction in contract or policies.

**2 PA C.S.
Sec. 551
et seq**

The Board may hold hearings in accordance with law, which shall offer the parties to a dispute, a fair and impartial forum for the resolution of the matter.

All hearings shall meet the basic requirements of due process.

Section 4 – Board Goals

The Board of School Directors shall approve goals on a yearly basis. Final approval of said goals shall occur no later than September of the current year.

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